

# **WBSA APPLICATION FORM**

**COACH**

*For news, results and more visit:*

**[WWW.WELSHSNOOKER.com](http://WWW.WELSHSNOOKER.com)**

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WBSA use the World Professional Billiards Snooker Association (WPBSA) to assess and qualify Welsh Coaches. This ensures the highest training standards and safeguarding checks.

To become a coach you will have to achieve level 1 accreditation with WPBSA.

## WPBSA Level 1:

**Cost:** £250 (this includes the cost of an enhanced DBS check)  
(Application forms below)

You will also need to become a member of WBSA and sign all our membership contracts.

**Membership cost:** £20 per year.

We will immediately put you into our Welsh Coaches Wats App group where our current coaches will answer any of your questions and offer you experienced guidance on your journey to becoming a coach.

You will be involved in our training academies, bootcamps and national tournaments.

You will also be guided step by step if you chose to set up your own academy.

You will receive guidance from our National Coach, Anthony Krysa. He will walk you through the whole process and keep regular checks on your development.

Please contact our National Coach, Anthony Krysa and let him know you are considering becoming a WBSA Coach.

Email: [nationalcoach@welshsnooker.com](mailto:nationalcoach@welshsnooker.com)

We only select committed coaches who are passionate about Welsh Snooker, developing their skills, being active and want to make a difference in their communities. If this is you then we look forward to you joining our team of Welsh Coaches and building the current and next generation of players.

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# WBSA APPLICATION FORM - COACH

## Personal Details

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Club: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

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Please tell us why you would like to become a coach?

Do you have any experience of coaching? Please give details.

Do you have any experience as a player? Please give details.

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✉ [enquiries@welshsnooker.com](mailto:enquiries@welshsnooker.com)

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**WELSH  
SNOOKER**

What area would you like to coach in?

What club/s do you want to coach from? Please give details of the venues and contact details.

How much of your time are you willing to commit to your coaching and training?

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SNOOKER**

# Personal Referee Nomination Form

## Personal Referees

Please provide the details of two personal referees who will endorse your application. The Referee must not be related to you and has known you for at least three years. The referees will be contacted directly by WBSA to verify the candidate application.

### **Personal Referee 1**

Name (please use block capitals throughout): \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

### **Personal Referee 2**

Name (please use block capitals throughout): \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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## Level 1 – WPBSA Snooker Coaching Course Programme

It is the delegates responsibility to attend all aspects of the course and have access to ZOOM (with a camera/web cam).

Dates & times as listed in the coaching course calendar.

You cannot attend part 2 of the course unless you have completed part 1 of the course.

### Part 1 – Online via Zoom

**YOU NEED TO REGISTER WITH UK COACHING BEFORE ATTENDING THE SAFEGUARDING ASPECT OF THIS COURSE:** (Please note, you just need to create an account with UK Coaching and do not need to sign up/pay for a membership)

- [Click here](#) and Register as a member of UK Coaching.
- You will receive an email within 72 hours of the course with the zoom link to join the course.

**6.00pm – 9.00pm (UK/GMT time) the zoom link will be open from 5.30pm**  
**Safeguarding and Protecting Children: A Guide for Sportspeople - UK Coaching/NSPCC**

- Certification will be via email on conclusion of all aspects of the course

## Part 2

**Times: 12pm – 5pm (UK/GMT)**

**Venue(s):**

Northern Snooker Centre	OR	Crucible Sports and Social Club
92 Kirkstall Road		6 Richfield Ave
Leeds		Reading
LS3 1LT		RG1 8EQ

- Welcome and Introductions.
- Health & Safety & code of conduct for today's course.
- Lunch
- DBS Documentation Check
- The role of the WPBSA led by Jason Ferguson plays in maintaining the governance and integrity of the sport, together with how's its subsidiary company's and projects have been developed to support the growth of the game.
- WPBSA.com
- World Snooker Tour (WST)
- The role of the English Partnership for Snooker and Billiards (EPSB) as the official National Governing Body (NGB) for snooker in England in supporting the development of Snooker at grass roots level.
- How to set up your own Cue zone/Junior academy and deliver bite sized snooker games to get kids off the streets and into snooker clubs via the 147-club scheme in your area and to take part in EPSB/NGB junior events.
- How to get involved in Disability Snooker via the World Disability Billiards and Snooker (WDBS), World Women's Snooker (WWS) and World Billiards
- Tea/Coffee/Hydration Break
- An Introduction on how to deliver the basics of the game including trouble shooting basic faults using the WPBSA blueprint.
- An introduction on how to use the WPBSA White to Black Coaching programme to coach players up to and including the green level or assist a qualified Level 2 1<sup>st</sup>4 Sport Level 2 WPBSA Snooker Coach in coaching a player(s)
- Course review and media pictures (certification will be via email on conclusion of all aspects of the course).
- Day Concludes





## WPBSA Coaching Programme Application Form

**APPLICANTS MUST BE OVER 18 YEARS OLD PRIOR TO PART 1 OF THE COURSE.**

PLEASE USE BLOCK CAPITALS THROUGHOUT AND FEEL FREE TO USE AN ADDITIONAL SHEET TO SUPPLEMENT ANY INFORMATION REQUIRED. ALL FIELDS MUST BE COMPLETED

**Title:** \_\_\_\_\_ (Mr, Mrs, Miss, Ms, etc)

**Forename:** \_\_\_\_\_

**Surname:** \_\_\_\_\_

**Gender:**  Male  Female (tick as appropriate)

**Address:** \_\_\_\_\_

**Country:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

**Tel No:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Details of any medical conditions (e.g epilepsy, hearing impairment)**

**Details of any learning needs (e.g dyslexia, writing/reading)**

### **Courses:**

Level 1: Community WPBSA Coaching course  £199 (incl. VAT)

Level 2: 1<sup>st</sup> 4 Sport Level 2 Certificate in Snooker Coaching  £650 (Incl. VAT)  
The Level 2 Certificate in Snooker Coaching is awarded by 1<sup>st</sup> 4 Sport Qualifications

**Date of course:** \_\_\_\_\_  
(Course dates can be found on our website: [www.wpbsa.com](http://www.wpbsa.com) or by e-mailing: [lisa.bray@wpbsa.com](mailto:lisa.bray@wpbsa.com))

**Venue/Location:** \_\_\_\_\_





Have you been convicted of, or received a caution for any criminal offence in the last 10 years\*?

\* Please be aware that we will carry out appropriate checks.

Yes

No

If yes, please provide full details on a separate sheet, and include this with your application form.

### Experience

Please tick the relevant boxes which apply, and provide details such as membership codes/club name:

Are you a WPBSA member

\_\_\_\_\_

Are you a member of your local NGB  
(National Governing Body) for snooker

\_\_\_\_\_

Are you a resident club coach/owner

\_\_\_\_\_

Have you received any formal instructional  
training or do you have a teaching qualification

\_\_\_\_\_

Are you an individual who has proven knowledge  
and wants to assist with growing the game

\_\_\_\_\_

Please give any further information in relation to the above or your snooker experience:

Please give a brief overview of why you would like to become a WPBSA Coach along with your objectives from attending the course and your plans to help grow the game:



## WPBSA Child Protection/Safeguarding Policy & DBS check

As the governing body for Snooker & Billiards, we have a legal responsibility to ensure that our coaches are regulated throughout their WPBSA coaching status.

A DBS check must be carried out on all **UK based** WPBSA coaches who intend to perform a “regulated activity”, which is defined as an unsupervised activity with a child, on a weekly basis or at least 4 times per month.

Where you declare that you will perform a regulated activity, you will need to undertake a DBS check and assuming that this is passed, you will be given a WPBSA Children and Adults coaching licence. In order for us to perform this check on you, you will need to complete the DBS application form and bring this along with the relevant identification to your coaching course. All details will be emailed to you prior to the course date.

After your coaching course, we will then start your DBS check online through [www.disclosures.co.uk](http://www.disclosures.co.uk). They will send you an email with login details where you need to login and complete your side of the DBS check and submit this. Once the check has been completed, you will be issued with a DBS certificate to your home address. When you receive this you must sign up to the DBS update service using your certificate details, by going to <https://secure.crbonline.gov.uk/crsc/subscriber>, click on “Subscribe to the Update Service” and complete your registration. This must be done within 30 days of the certificate date. There is an annual subscription fee for this which is currently £13 per year. You then need to post the original certificate out to us for verification.

If you are based overseas or you declare that you **do not** perform a regulated activity, we are not permitted to perform a DBS check. UK Based coaches that do not require a DBS check will be issued with a WPBSA Adults only coaching licence. For Overseas coaches, you will be issued with an Overseas coaching licence. Further details can be found on our Child Protection Policy: <https://wpbsa.com/participation/coaching/child-protection-policies/>.

Please bear in mind that if you are UK based and start performing a regulated activity at any time, without a WPBSA Children and Adults licence, you will be in breach of the WPBSA child protection policy. If this changes at any point, please e-mail: [lisa.bray@wpbsa.com](mailto:lisa.bray@wpbsa.com) to confirm your declaration.

The cost of your DBS check is £48.16 and is payable to the WPBSA. If you do state below that a DBS check is required, this amount will be added to the cost of your coaching course.

Do you intend to perform a “regulated activity”?  YES\* /  NO (tick as appropriate)

\*By ticking “Yes” above, you acknowledge an extra charge of £48.16 will be applied to the cost of your coaching course.

I agree that I have read and understand the above statement in relation to child protection, and declare that it is my responsibility to inform the WPBSA to any changes in my declaration:

Signed: \_\_\_\_\_ Print: \_\_\_\_\_



Polo shirt size: \_\_\_\_\_

Size guide: S (35-37"), M (37-40"), L (41-43"), XL (44-46"), 2XL (47-49"), 3XL (50")

Print your name as you would like it to appear on your certificate: \_\_\_\_\_

**Meals:** Lunch will be provided on the practical parts of your course which must be attended in person, and is included in the course fee

Do you have any dietary requirements? Yes / No

If yes, please give details: \_\_\_\_\_

### Payment

A deposit of £100 is payable on application.

The outstanding balance must be paid no later than 1 month prior to your course start date.

Deposit & balance payments are non-refundable.

If you inform us no later than one month before your course start date, we may be able to carry over your deposit payment to a future coaching course.

It is the applicant's responsibility to ensure that they can attend ALL parts of the course. Once an applicant has paid the balance for the course (one month before part 1 of the course), if for any reason you are unable to attend any part of the course, no refunds will be issued, and any payments made will not be carried forward to a future course.

Payment can be made by card or bacs/bank transfer, please contact [lisa.bray@wpbsa.com](mailto:lisa.bray@wpbsa.com) for the bank details/payment form.

Places will be offered on a first come, first serve basis.

The WPBSA reserves the right to decline, with reason, any application.

Course Date(s): \_\_\_\_\_

You will receive confirmation by email within 7 days of your application being received.

I confirm that I have read and meet the entry requirements for this course. I am able to understand and communicate in English (both orally & written).

Signature: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please send this completed form, along with your deposit, and a photocopy of your valid passport or driving licence to:**

Lisa Bray, WPBSA Coaching Programme, 75 Whiteladies Road, Clifton, Bristol, BS8 2NT

Alternatively, you can email it to: [lisa.bray@wpbsa.com](mailto:lisa.bray@wpbsa.com)





# Credit Card Payment Form

Please accept payment for .....  
(please insert details, eg subscription, coaching course, etc)

Amount due .....Invoice No (if appropriate).....

(Delete as appropriate)

Type of Card:       Credit /   Debit

Type of Card:       Visa /   Mastercard /   Maestro /   JCB

Please note we do not accept American Express or Diners Club.

Card Number

Security Code (Last 3 digits found on the back of the card above the signature)

Start Date

Expiry Date

Issue No

## Cardholder Details

Name on Card

\_\_\_\_\_

Cardholder address

\_\_\_\_\_

\_\_\_\_\_

Post Code

\_\_\_\_\_

Telephone

\_\_\_\_\_

Email address

\_\_\_\_\_

Signed

\_\_\_\_\_

Date

\_\_\_\_\_

This form must be completed **in full** and returned to  
WPBSA Ltd, 75 Whiteladies Road, Clifton, Bristol, BS8 2NT or  
Emailed to: [lisa.bray@wpbsa.com](mailto:lisa.bray@wpbsa.com)

**WPBSA**

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