

## WBSA Self-declaration and Disclosure Form

for regulated activity roles eligible for a DBS, that involve contact with children (under 18 years old)

### Private and confidential

All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 2018.

### Employee or volunteer information

Name				
Address				
Contact number(s)				
Date of birth				
Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Non-binary <input type="checkbox"/>	Another description (please state) <input type="checkbox"/>

**Note:** As the position you have applied for involves work with children and young people it is not covered by the provisions in the Rehabilitation of Offenders Act 1974. When answering questions 1 to 4 you must declare criminal convictions and/or cautions that are not 'protected' under the Exceptions Order (as amended). This includes UK, overseas and armed forces convictions, cautions and relevant service discipline convictions where it would be considered an equivalent offence in England and Wales.

Free, confidential advice can be sought from the Organization below to help you understand whether to disclose certain criminal record information:  
Nacro – Tel: 0300 123 1999, or email: [helpline@nacro.org.uk](mailto:helpline@nacro.org.uk)  
Unlock – Tel: 01634 247350, email [advice@unlock.org.uk](mailto:advice@unlock.org.uk) or complete the online form on the Unlock website.

For news, results and more visit:  
[WWW.WELSHSNOOKER.COM](http://WWW.WELSHSNOOKER.COM)

sportwales  
chwaraeon cymru

Declaration of individual		
1. Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974?	No <input type="checkbox"/>	Yes – please provide further information <input type="checkbox"/>
2. Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?	No <input type="checkbox"/>	Yes – please provide further information <input type="checkbox"/>
3. Have you been formally charged with any other offence in any country which has not yet been disposed of?	No <input type="checkbox"/>	Yes – please provide further information <input type="checkbox"/>
4. Are you currently subject to any criminal investigations or pending prosecutions by the police in any country which may have a bearing on your suitability for this position?	No <input type="checkbox"/>	Yes – please provide further information <input type="checkbox"/>

For news, results and more visit:  
[WWW.WELSHSNOOKER.COM](http://WWW.WELSHSNOOKER.COM)

sportwales  
chwaraeon cymru

<p>5. Have you ever been known to any Children's Services department or the police as being a risk or potential risk to children?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>6. Have you been the subject of any formal action, disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>7. Have you ever been dismissed for misconduct from any employment, volunteering, or other position previously held by you, in circumstances which may have bearing on your suitability for this position?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>8. Are you currently subject to any fitness to practise investigations or proceedings by a regulatory, governing, or licensing body in any country, which may have bearing on your suitability for this position?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>

For news, results and more visit:  
[WWW.WELSHSNOOKER.COM](http://WWW.WELSHSNOOKER.COM)

sportwales  
chwaraeon cymru

### Confirmation of declaration

Please tick the boxes below and then sign this form.

I agree that the information provided here may be processed in connection with  
 recruitment purposes and I understand that an offer of employment may be withdrawn or dismissal may result if information is not disclosed by me and subsequently comes to the WBSA's attention.

In accordance with the WBSA's procedures, if required I agree to provide a valid  
 DBS certificate and consent to the WBSA clarifying any information provided on the disclosure with the agencies providing it.

I agree to inform the WBSA within 24 hours if I am subsequently investigated by  
 any agency or organisation in relation to concerns about my behaviour towards children or young people.

I understand that the information contained on this form, the results of the DBS  
 check and information supplied by third parties may be supplied by the WBSA to other persons or organisations in circumstances where this is considered necessary to safeguard other children.

Signature 

Print name

Today's date



Andy Rogers  
WBSA Chairman



Anthony Krysa  
WBSA Safeguarding Officer

sportwales  
chwaraeoncymsu

For news, results and more visit:  
[WWW.WELSHSNOOKER.COM](http://WWW.WELSHSNOOKER.COM)